

JJEU By law No 4:

Electoral procedures for the Ju-Jitsu Regional International Committee (JJIRC) within JJEU

ELECTORAL PROCEDURES

for JJIRC Elections within the JJEU, to be held in Banja Luka, BIH, on June 2nd, 2017

PREAMBLE

On April 25th, 2016, the JJIF General Assembly adopted the new JJIF Statute, currently in effect.

According to art. 5 of this Statute, the new structure of the JJIF is as follows:

- The JJIF Congress – former General Assembly, composed of all JJNO's – convenes every two years;
- The JJIF Session – newly created body, composed of regional representatives (JJIRC) – convenes every year and has most of the decision-making duties formerly held by the annual General Assembly – members are elected at regional level within the JJCU's, for a mandate of two years;
- The JJIF Executive Board – elected for a four-year term, according to the JJIF Statute;
- The JJIF President – elected for a four-year term, according to the JJIF Statute;
- The JJIF Commissions – elected/appointed according to the JJIF Statute and By-laws.

According to art. 12 of the JJIF Statute:

“Elections to serve as JJIF Regional Representatives shall take place once every 2 years on a simple majority vote of the members present and voting.

Only Full Member JJNOs have right to nominate candidates emanating from Full Member JJNOs for the elections of JJIF Representatives of Regions.

All members (Full and Provisional) have the right to vote for the elections of JJIF Representatives of Regions.

Every Region shall be entitled to ONE Full Member Regional Representative for every 3 JJNO. If any remainder JJNO arises in that region, then that region shall be entitled to one additional Full Member Representative”.

The assignment of countries per region, according to the By-law to Rule 12 of the JJIF Statute is presented herein below.

The very first meeting of the JJIF Session will be organized in 2017. Therefore, the JJEU Board decided to organize elections for JJIRC Representatives, with the occasion of the JJEU Annual General Assembly of the current year, in order to ensure proper compliance with the JJIF Statute and appropriate representation of the JJEU members in the JJIF Session.

Hereinafter is the Electoral procedure to that effect.

For the elections 2017 and the mandate 2016 – 2018, JJEU shall consider the list of full national members (JJNO) with the right to vote and be represented as a regional representative in their respected region and JJIF Session up to next election, as they were published in the JJIF documents valid on the date of 29 April 2017.

I. GENERAL

Article 1 (general provisions)

The Ju-Jitsu European Union organizes the JJRIC Electoral Assembly on the same day of the JJEU Annual General Assembly. The JJRIC Electoral Assembly can be included as an agenda item for the JJEU Annual General Assembly.

The JJEU Board coordinates the electoral process, in accordance with the JJIF and JJEU Statutes, By-laws and electoral regulations, assisting the JJEU Regions/JJRA's in this endeavor.

Candidatures for the JJRIC Representative positions must come from full National Members (or supported by full National Members) of the respective Region and must reach the JJEU General Secretary by regular post mail or e-mail at least 14 days before the date of the JJRIC Electoral Assembly (valid if arrived by email to the JJEU General Secretary address before May 18th, 2017, 24:00 hour or, if sent by regular mail to the contact address of General Secretary, with postmark date no later than May 18th, 2017). The candidates who miss this date are not eligible for election. An official acknowledgement from the General Secretary will validate their nomination.

If the General Secretary is not available, the Board will nominate a person responsible for the candidature process, according to the Statute.

Only National Members may propose (support) and only "bona fide" candidates. These candidates must be citizens or permanent residents of the country they represent.

Candidates shall be given equal time for last presentation (set by the Board before the session) to the delegates of the JJRIC Electoral Assembly, before the elections. The order of presentation shall be alphabetical (by the surname).

When the Chairperson declares the start of electoral procedures and transfers the activities to the Electoral Commission, no-one except the Chairperson and the members of the Electoral Commission shall be allowed to speak, until the last result is declared and the electoral procedures are declared closed by the Chairperson (i.e. when the Electoral Commission finished their task and handed over all materials to the Chairperson).

The Chairperson of the JJRIC Electoral Assembly shall maintain the order in the room. Persons not respecting order shall be warned and after second call escorted outside.

Article 2 (list of candidates on elections)

To ensure coherence of information, management, coordination of the decision-making process, the JJEU Board members, pursuing their responsibilities by the Statutes, are "ex-officio" JJRIC members in their respective region(s). The remaining numbers of representatives shall be elected in the JJRIC Electoral Assemblies. This provision does not apply to the JJEU President, who is member of the JJIF Session by virtue of his position as JJIF Vice-President.

If the number of the Board members is higher than the number of representatives in the respected region that members of the Board shall go to the election as the candidates of their respected member federation.

In 2017, the JJRIC elections take place for all regions within the JJEU, for a total number of 14 JJRIC Representatives, as follows:

- Region Central Europe: 10 countries, out of which 8 JJIF members (7 full members and 1 provisional member). Ex officio member – Michael Korn, JJEU Vice-President (GER). **Available positions for elections: 2**
- Region East Europe: 9 countries, out of which 7 JJIF members (5 full members and 2 provisional members). Ex officio member – Dana Mortelmans, JJEU Vice-President (ROU). **Available positions for elections: 2**
- Region North Europe: 8 countries, out of which 7 JJIF members (3 full members and 4 provisional members). Ex officio member – Not applicable. **Available positions for elections: 3**
- Region West & South-West Europe: 10 countries, out of which 6 JJIF members (all full members). Ex officio members – Rick Frowijn, JJEU General Secretary (NED) and Philippe Merlin, JJEU Vice-President (FRA). **Available positions for elections: 0**
- Region South Europe: 13 countries, out of which 9 JJIF members (8 full members and 1 provisional member). Ex officio member – Not applicable. **Available positions for elections: 3**

The responsibilities, tasks and mission of the respected positions are defined by the JJIF Statutes.

II. CANDIDATURE

Article 3 (candidature)

Proof of support from the JJIF National Members must be confirmed in writing (print or electronic mail) and presented with the candidature. A person may be candidate for representative only in the respected region of the full national member (JJNO).

Article 4 (obligatory documents)

Candidature may come from full National Members. Optional candidature may come from the candidate him/herself if support from his/her full National Member is enclosed (see Paragraph 5 in Article 1.).

Application must have:

- a. CV of the candidate (giving basic personal information as name, surname, age, education, language skills, references concerning sport management, experience in martial arts... - preferable no longer than 2 pages) ;
- b. **Consent to JJEU on reviling personal data.**

Candidates for positions shall consent with personal data disclosure provided in the candidature process, for example publishing on the official JJEU website (www.jjeu.eu), sending documents and materials to JJEU members and JJIF authorities within the mission and tasks of JJEU and JJIF defined by their Statute.

III. ELECTORAL COMMISSION

Article 5 (composition and tasks)

An Electoral Commission of three persons, according to point 7.1.4 of JJIF Statutes (elected in the beginning of GA, on proposal of the President) will distribute, collect and count the ballots - unless the ballot is carried out electronically – and perform other tasks, related to the election process at the General Assembly, within the limits of its mandate, defined by the Statute and these Procedures.

The Electoral Commission will elect the Head of the Commission. All members of the Electoral Commission must be present from the beginning (when the Head of the Electoral Commission declare that votes are open) to the end of each electoral task (when Head of the Electoral Commission declare votes are closed).

The Electoral Commission reaches decisions with respect to these Procedures, with simple majority. When in doubt or when in need, the JJEU General Secretary is eligible to assist and advice.

Article 6 (exclusions)

The Electoral Commission members may not be delegates from countries presenting candidates for election during the same Electoral Assembly or candidates for the position of election in the same Electoral Assembly.

IV. ELECTORAL TASKS

Article 7 (order of the elections)

The order of the election is as follows:

- a. Region Central Europe;
- b. Region East Europe;
- c. Region North Europe;
- d. Region West & South-West Europe;
- e. Region South Europe.

Article 8
(voting procedures)

Each of the JJIF National Members assigned by the JJIF to a certain Region in Europe is entitled to only one vote and only for elections in that particular Region.

For clarification, according to art. 12 of the JJIF Statute, only Full National members may propose candidates for the JJRIC Representatives, but all JJIF National Members (full and provisional) have the right to vote in their respective Region.

The vote must be expressed by the National Member President, personally, or, if the President does not attend the Electoral Assembly, the National Member will appoint a delegate with voting rights, of the same nationality or holding residence in the same country. The appointment letter (proxy), signed by the president, must be presented in original at the General Assembly to the Chairperson of the Assembly. Delegates cannot vote on behalf of other members.

The Electoral Commission will first check the attendance list and the right to vote, established at the beginning of the assembly.

They prepare the number of ballots accordingly to the number of delegates with the right to vote on the list. The remaining ballots must be taken away.

Elections are carried out by secret ballot, except when the number of candidates in a particular Region is equal or lower than the number of eligible positions in that Region – in that case, the respective candidates become JJRIC Representatives for the Region.

If in a Region, the number of candidates is lower than the number of JJRIC Representatives positions available, the JJEU Board, in consultation with the JJNO's of that Region, will appoint the missing number of representatives for that region.

Each delegate is called to receive a ballot and, afterwards, each delegate is called to return the ballot to the ballot box, prepared for elections. Delegates must have sufficient time and place for privacy when deciding and filling in ballots.

When two or more candidates obtain an equal number of votes and the number of such candidates is higher than the positions remaining available for elections, another ballot is held. An unlimited number of ballots will occur, until the tie is broken.

The ballots and ballot boxes must provide easy and clear distinction between positions which are in the process of elections to avoid possible unintentional mistakes or confusion (different colors may be used of ballots and ballots boxes for each position etc.).

Article 9
(quorum)

The election is by simple majority of the members present, with the right to vote. The first candidates, in order of the number of votes received and to the limit of number of positions available in each Region, become JJRIC Representatives.

V. COUNTING

Article 10 (transparency of procedures)

Ballots are counted by the Electoral Commission in front of the Electoral Assembly. No persons are allowed to enter the space of Electoral Commission during the count.

Counting is done by voice, loud enough that delegates see and hear the procedures. For better transparency of the procedures, records are maintained promptly.

Article 11 (validity of elections)

The Electoral Commission first counts the total number of ballots in the ballot box. If there are more ballots than delegates with the right to vote, all ballots are taken away and destroyed – there is no count for candidates. Voting procedures are repeated in respect to paragraph IV.

If the ballots received in the box are equal or less than the delegate present with the right to vote, the Electoral Commission counts the ballots.

VI. VALIDITY OF BALLOTS

Article 12 (validity of ballots)

Only the official ballot papers, prepared by the General Secretary, are valid for the elections. Only the ballot papers which carry votes for a number of candidates not higher than the actual vacancies are valid.

Ballots where Electoral Commission cannot read or understand the exact and clear decision of the delegate or left blank or in doubt of the decision are taken away (considered invalid) – but not destroyed (must remain in the archive in sealed envelope, in respect to the paragraph VIII).

VII. ANNOUNCEMENT OF THE RESULTS

Article 13 (declaration of results)

When all ballots are counted and all matters within the Commission cleared, the Head of the Electoral Commission officially and publicly announced results to auditorium. Electoral results are effective immediately. The decision of the Electoral Commission shall be final.

The JJEU General Assembly ratifies and validates the results of the JJRIC Representatives elections.

VIII. PROTOCOL

Article 14 (keeping records)

The Electoral Commission promptly records its electoral activities, in two copies. A Protocol is recorded for each region and signed by all members of the Electoral Commission.

After each round of elections, the Electoral Committee seals all counted ballots in an envelope, together with the one copy of the protocol. The other copy is handed over to the Chairperson of the Electoral Assembly, with the envelope with ballots for each Region.

Article 15 (safekeeping of the results)

The JJEU Board is responsible for safekeeping of the ballots up to the next JJRIC Electoral Assembly.

Article 16 (dispute on voting)

When dispute on voting is raised by a candidate, the Electoral Commission holds activities and solves the dispute promptly – if the dispute is related to activities from opening to closing of voting procedures. The decision is final.

Disputes beyond the Electoral Commission's tasks and related to activities before opening elections and after closing of elections are not allowed, when in respect to article 1, paragraph 5, voting procedures have already started.

Sealed envelopes with ballots may be displayed and revealed upon court decision or JJIF Board request within 30 days after the Electoral Assembly and in the presence of the JJEU Board.

IX. DEADLINES

Article 17 (final dates)

Deadline for candidature is May 18th, 2017!

The candidature is valid if arrived by email to the JJEU General Secretary address before May 18th, 2017, 24:00 hours or if send by regular mail to the contact address of General Secretary with postmark date no later than May 18th, 2017.

Contact e-mail addresses: rick.frowyn@jjeu.eu.

Contact post mail address: Rick Frowyn, Raemaekerslaan 1, 3431 RM Nieuwegein, The Netherlands.

The General Secretary prepares a report about the candidature process to JJEU Board no later than **May 25th, 2017.**

Article 18
(candidature after final date)

Candidatures arrived after the deadline are dismissed on procedural grounds (not opened, nor validated or published or distributed). They are returned to sender and noted in the General Secretary's report to the Board.

Article 19
(supplementation of the application)

The General Secretary evaluates each application in respect to Article 1 of this document. If some documents or data are missing applicant is called to supplement application conditioned that it has arrived in respect to Article 16. Additional deadline of three (3) calendar days shall be granted.

If supplementation arrives after second deadline or application is not completed, it shall be dismissed in respect to Article 17.

X. MISCELLANEOUS

Article 20
(legal vacuum – lacunae)

In case of situations not provided for in these procedures, each matter shall be decided by the JJEU Board.

Article 21
(technical support)

JJEU General Secretary prepares all technical materials for elections (ballots, ballots box, protocols etc.), with the cooperation of the event organizer.

Accepted this day, 29th of April 2017

Robert Perc, JJEU President